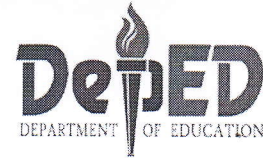


Department of Education
Region V



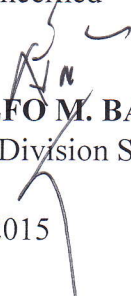
DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur

June 1, 2016

DIVISION MEMORANDUM NO. 114 s, 2016

TO: Public Schools District Supervisors (Elementary)
Elementary School Heads
District Property Custodian
Other concerned

FROM:  **ARNULFO M. BALANE, CESO V**
Schools Division Superintendent

DATE: June 1, 2015

SUBJECT: Distribution Fund in Transporting Centrally Procured K to 12 Learning Materials (LM) and Teaching Guides(TG's)

1. Pursuant to DepED Order No. 49 s. 2012 entitled " **POLICIES AND GUIDELINES ON THE UTILIZATION OF DISTRIBUTION FUNDS FOR CENTRALLY PROCURED TEXTBOOKS (TXs), TEACHER'S MANUALS (TMs) AND K TO 12 BASIC INSTRUCTIONAL MATERIALS (BIMs)**", and with the release of Sub ARO dated May 3, 2016 the division is tasked to consolidate the Distribution Fund for the recipients school.
2. In this connection District Property Custodians are requested to attend the meeting on June 6, 2016 at 9:00 A.M. at DepEd Division Office Conference Hall, Freedom Sports complex, San Jose, Pili, Camarines Sur. For Inquiries please call 477-52-69 or 09205092122
3. Travelling expenses chargeable against Local Funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination and attendance of all concerned.